



Registration, Financial and Cancellation Policy

We reserve the right to alter, amend, or change our policies on a case by case basis. We are here to help your family and our community. If there is any reason you feel that you are unable to agree to these policies please talk to us. We are here to work with you.

Registration:

To reserve space, a non-refundable deposit of \$200 is required for each camp or a \$50 non-refundable deposit is required for a class. The deposit will be applied toward tuition balance.

Final Payments **MUST** be received 2 weeks prior to the camp/class start date. Balance payments not received with 2 weeks of camp/class start date will automatically incur a \$25 late fee; any payments not received by camp/class start date will automatically incur an additional \$25 late fee (total of \$50) added to the balance due, unless your registration was placed within 2 weeks of camp/class start date. In this case, all payments and fees are due at the time of registration. If a deposit is paid by credit card and additional payment instructions are not received prior to two weeks ahead of the scheduled camp/class start date, Fire Mountain Enterprises will assume the balance, as well as the late fee, is to be charged to the credit card on record. A \$50 returned check fee will be assessed for any checks returned. Fire Mountain Enterprises reserves the right to send any unpaid balances over 90 days due to a collection agency and you will be responsible for collections costs and fees. An interest rate of 12% per annum will be charged on any unpaid balances over 30 days.

Refund/Cancellation Policy:

No refunds will be issued for early withdrawal due to illness, absences, behavioral dismissals, unforeseeable events not within the control of Fire Mountain Enterprises, or other acts of nature. If students leave camp early for any reason, the tuition is **NOT** prorated and no refund will be issued.

Balance payments, less deposit, are refundable up until 2 weeks prior to the start of the confirmed camp/class. No refund will be issued for cancellations within 2 weeks of the start of a confirmed camp/class.

All cancellations must be submitted in writing and submitted to the Fire Mountain Enterprises office no later than 2 weeks prior to the start of the camp/class. Please note that refunds will not be issued without written confirmation that the parent/guardian/participant (if over the age of 18) is aware of Fire Mountain Enterprises' cancellation policy and they understand that the deposit amount of \$200 per camp and/or \$50 per class is non-refundable. The cancellation should be mailed via the United States Postal Service, or faxed to our office (address and fax number shown at bottom of this page). If Fire Mountain Enterprises must cancel a camp/class and cannot find a suitable alternative we will issue a full refund.

One-on-One Counseling Rates: Effective January 1, 2007

All new clients will be charged at a rate of \$125 per hour. This includes session time, travel time (if session is held anywhere other than the Fire Mountain office), time spent emailing back and forth, and phone calls. Time will be rounded up to the nearest quarter hour. Current client's rates will increase effective 1, 2008.

Payment in full is expected prior to any session held, and all other time such as emailing time and phone call time will be billed monthly.

Also, you may be charged for supplies. For example: CDs, DVDs, film tapes and copying costs, but not limited to these examples.

Signature: _____ Print Name: _____

Date: _____